User guide for project managers in Boogie Photos

1. Log in

Go to Laurentien.ca and click Open Boogie Photos.
OR connect to the Photo app via your Boogie account.

2. In the Photo app

See all pictures of a category at once.

Rapidly select all of the visible images.

Approve, Reject, or put a picture back under review. The image must be selected prior to clicking the button.

Allows to sort your images by name, category, author or state.

Filter images to make your research easier.

| Category: | (All) [84] | Add Images | Select All | Approve ▾ | Delete | Move | Sort ▾ | Filter ▾ | Refresh | Help ▾ |

Add Images ×

Category
◉ Baby Pictures ▾
○ New category: [   ]

Select the images to add
[Local drive] [Google Drive]
No file selected

OK   Cancel

3226879Small
Category: Baby Pictures

3422888
Category: Baby Pictures

Image Filter ×

Image Status
☑ All
☑ Images to be evaluated
☑ Approved images
☑ Images sent by the committee
☑ Images used in yearbook
☑ Rejected images

Authors
☑ All
☑ Yearbook committee

OK   Cancel

You can add images that are JPG, PNG, TIFF or HEIC.

Delete an image from the app.

Move an image to an existing category or to a new category.

Check this box to select an image.

This image was sent by a member of the committee. This image is sent automatically to the Boogie Yearbook app and is ready for use.

This image has been used in the yearbook pages.

This image was rejected by the project manager.

This image was approved. It is now available in the yearbook app in «My Pictures».

This image is under review. The project manager has to decide wether the image is approved or rejected.

Tip

Make sure to choose a clear title when creating a new category. Avoid titles like Others, Various, Mishmash, etc. This will help you sort your pictures better.